## State System of Higher Education Annual Report of Key '93 Deferred Maintenance Appropriations and Expenditures

In the Fall of each year, the facilities directors at each university will receive a spreadsheet file that shows the Key '93 information that was reported for the previous year. The spreadsheet will indicate all encumbrances and expenditures as reported. The university should then update the figures, indicate new projects, and change any encumbrances to expenditures as appropriate. An example of how the spreadsheet will look is shown below. The report is required to be submitted to the Office of the Chancellor, electronically, by December 31.

	Α	В	С	D	E	F	G	Н		K
1			Annual Report							
2			Key '93 Deferred Maintenance Appropriation							
3			Fiscal Year 2014/15							
4	Previously			FY 2014/15 Expended		FY 2014/15		Prorated	Diff. Prorated	
5	Expended	Year	Project Title	Project Cost	Admin. Cost	Encumbered	FY Total	Amount	vs Obiligated	
09										
10			Kutztown University of Pennsylvania							
11			FY 2014/15Prorated Share Received = \$1,00							
12		FY 13/14	Old Main D&E Wing Heat Pump Replacements	\$24,67	1					
13	\$1,052,761	FY 13/14	Subtotal	\$24,67	1 \$0	\$0	\$1,077,432	\$1,077,432	\$0	
4		FY 14/15	Old Main D&E Wing Heat Pump Replacements	\$ 682,442.0						
15		FY 14/15	Beekey Education Building HVAC Upgrades	\$ 311,961.3	2					
16		FY 14/15	Grad Center Roof	\$ 67,558.0	0					
17		FY 14/15	Andre Reed Stadium Pressbox Roof	\$-		\$7,769				
18		FY 14/15		\$-						
19		FY 14/15	Subtotal	\$1,061,96	1 \$0	\$7,769	\$1,069,730	\$1,069,730	\$0	
20			University Total	\$1,086,63	2 \$0	\$7,769				
21										