

PENNSYLVANIA'S STATE SYSTEM OF HIGHER EDUCATION



**Report of Fringe Benefit or Third-Party Payment
Taxable and/or Reportable on IRS Form W-2**

This form must be submitted within five days of the employee's receipt of the benefit to Karrah Garland, Payroll Operations Manager, kgarland@passhe.edu.

University:			
Employee Name:		Personnel Number:	

Description of Fringe Benefit or Third-Party Payment Received	Name of University, Affiliate, or Other Third Party That Provided Benefit	Date Received	\$ Amount Taxable	\$ Amount Nontaxable
Honorariums, stipends, supplemental compensation, fees, bonuses, awards, prizes, commissions, etc.				
Vehicles and vehicle expenses, including dealership-sponsored vehicles				
Taxable travel expenses				
Taxable living expenses				
Spousal travel and/or living expenses				
Equipment given to employee				
Taxable education assistance				
Moving expenses				
Payments to or for retirement plan				
Nondeductible entertainment expenses				
<i>Describe any other payment below:</i>				

Employee Signature:	Date:
Human Resources Signature:	Date:
Name of Person Completing this Form:	

Payroll Services Use Only		
Wage Type:	Wage Type Description:	Date of Origin:

For questions, contact Brenda Mundell at 717-720-4185, bmundell@passhe.edu; or Karrah Garland at 717-720-4184, kgarland@passhe.edu.